

Participatory extension activities

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Type	Aspects	Description
Meeting	Structure	: Either large or small
	Operation	: Agenda based discussion with a Chairman
	Interaction	: All will participate (senior to junior or right to left)
	Output	: Result for or against the agenda
Seminar	Structure	: large (more than 20 people)
	Operation	: - Mainly one speaker, others will react; - Idea/findings based discussion
	Interaction	: Sending slip or raising hand
	Output	: Richness of the idea/findings
Workshop	Structure	: small
	Operation	: - One key note speaker; - Facilitator breakdowns main topics and discuss parts of the topics with members
	Interaction	: - There are separate sessions with individual Chairman - There is a rapporteur (a person who is appointed to report on the proceedings) for the discussion of each session
	Output	: Collect recommendation
Symposium or Panel discussion	Structure	: Small
	Operation	: - Facilitator guide the discussion - Experts discuss on recent problem/issue
	Interaction	: Question and answer
	Output	: Solution to the problem

Case study

It helps participants to apply theoretical knowledge to real life situations. It is therefore, good for helping the transfer of training. A successful case study should be 1. Well written, 2. Practical and realistic.

Role plays

- Role plays are a dramatized form of a case study in which the participants (or sometimes the trainers) present a real life situation in a risk free environment under the guidance of a trainer.
- It provides both the participants in the role play and observation with a situation to analyse and discuss either on the basis of previously learnt principles or as an exercise to reflect on and draw out theories for use in future situations.
- Points considered for successful role play are:
 1. Situation must be realistic;
 2. Characters really exists in the exercise;
 3. Characters must be clear by the participants
 4. Trainer should facilitate through discussion; and
 5. Trainer should provide a summary

Brainstorming

- It is good technique for rapidly obtaining a large number of ideas or facts from a group of people.
- Steps involved in brainstorming are:
 1. Ask : ask for ideas
 2. Record : write the ideas
 3. Trigger : stimulate the ideas
 4. Summarise : summarise the ideas found